

AIRPORT DEVELOPMENTS LIMITED

P.O. Box 30311 Lilongwe

REQUEST FOR QUOTATIONS (FOR GOODS)

Procurement Number: ADL/RFQ/G/2025/ 07

To:
.....
.....

Date: 26th March 2025.

The Procuring Entity named above invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except where modified by this Request for Quotations.

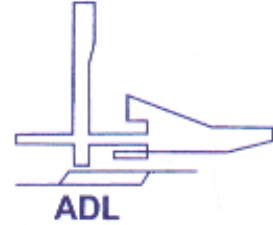
SECTION A: QUOTATION REQUIREMENTS:

- 1) **Description of Supply and Delivery: Supply and delivery of Building and welding Materials in Mzuzu**
- 2) Quotation prices should be based on:
for goods supplied from within Malawi; EXW – insured and delivered to [Mzuzu Airport]
or for goods supplied from outside of Malawi; DDP to [point of delivery].
- 3) The delivery period required is**1 Day**.....days/weeks/months from date of order.
- 4) Quotations must be valid for **90 Days** from the date for receipt given below.
- 5) The warranty/guarantee offered shall be: ...**NA**..... months.
- 6) Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above, and indicate your acceptance of the terms and conditions.
- 7) Quotations must be received, in sealed envelopes, no later than: on or before **1/04/2025 at 14:00 hrs local time**
- 8) Quotations must be returned to:
THE SENIOR PROCUREMENT OFFICER
AIRPORT DEVELOPMENTS LIMITED
KAMUZU INTERNATIONAL AIRPORT (KIA)
P.O. BOX 30311
LILONGWE

OR

Due to logistical challenges, Bids may be submitted by email to:

mdzonzi@adlmw.com; Copy gbanda@adlmw.com;



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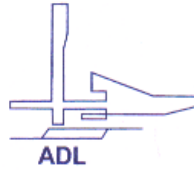
- 9) The attached Schedule of Requirements at Section C, details the items to be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.
- 10) *[List any other requirements e.g. the provision of samples]*
- 11) Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by item or by total through the issue of a Local Purchase Order.

Signed:

Name: Margaret Dzonzi

Title/Position: Senior Procurement Officer

For and on behalf of the Purchase



Procurement Number: ADL/RFQ/G/2025/07

Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information/certification required within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

- 1) Currency of Quotation: Malawi Kwacha
- 2) Delivery period offered: days/weeks/months from date of Purchase Order.
- 3) The validity period of this Quotation is: days from the date for receipt of Quotations.
- 4) Warranty period (where applicable):.....N/A..... months.
- 5) We attach the following documents:
 - i. Section C of the Request for Quotations completed and signed;
 - ii. A copy of our Trading Licence,
 - iii. A copy of our Annual Tax Clearance Certificate (for the last Financial Year),
 - iv. A list of recent contracts performed, At least two
 - v. *[Insert any other documentation required by the Procuring Entity].*
- 6) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders.
- 7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Authorised By:

Signature: _____ Name: _____

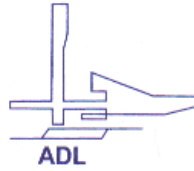
Position: _____ Date: _____
(DD/MM/YY)

Authorised for and on behalf of:

Company: _____

Address:
.....

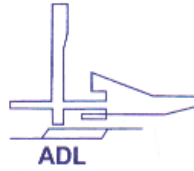
If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.



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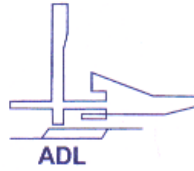
SECTION C: SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)

Item No	Description of Goods (Attach detailed specification if necessary)	Unit of Measure	Quantity	Delivered Unit Price Kwacha	Delivered Total Price Kwacha
1	Cement	No	30		
2	Wall Tiles (300mm x 600mm)	Boxes	50		
3	Tile Bond (5ltrs)	Bottles	5		
4	Hydrated Lime (25kgs)	Bags	4		
5	Tissue Holders	No.	7		
6	Door Frames 900 mm X 2100 mm	No.	12		
7	Glooves	No.	4		
8	Wood Screw 70 mm	Box	1		
9	Fisher Plugs 6mm	Packets	2		
10	VW 3 rubber	Rolls	3		
11	Silicone Sealant White	Bottles	4		
12	100x40mm Reap Channels (or similar for purlins)	No	6		
13	Welding Rods	Kgs	25		
14	Cutting discs	No	15		
15	Roof Screws (250 screws needed)	Boxes	2		
16	Roof Screws Sockets (similar to screws)	Boxes	2		
17	Y12	No	7		
18	Binding wire	Kgs	5		
19	R6	No	5		
20	Galvanized Round Tube 50 mm	No.	8		
21	Diammond Wheel	No	2		
22	Bolt & Nut (17 mm bolt & 75 mm Length)	No.	20		
23	Acrylic sheen Gardenia (5Litres)	Tins	27		
24	Weather Guard malaga(5Litres)	Tins	6		
25	PVA Ceiling White(5Litres)	Tins	1		
26	Polvin/Sheen Black (5Litres)	Tins	1		
27	Gloss Enamel Black(5Litres)	Tins	2		
28	Gloss enamel mist grey(5Litres)	Tins	5		
29	Gloss enamel white (5Litres)	Tins	4		
30	Undercoat white(5Litres)	Tins	5		



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31	Acrylic Azure Blue(5Litres)	Tins	2		
32	Roof Guard green felt(5Litres)	Tins	8		
33	Gloss enamel Azure Blue(5Litres)	Tins	1		
34	Red oxide Primer(5Litres)	Tins	2		
35	Mahogany Varnish(5Litres)	Tins	4		
36	Clear Vanish(5Litres)	Tins	1		
37	Alluminium silvershine(5Litres)	Tins	1		
38	Clear brick sealer(5Litres)	Tins	2		
39	Acrylic Sheen White(5Litres)	Tins	3		
40	Turpentine(5Litres)	Tins	5		
41	Crack filler	Kgs	8		
42	Sand Paper	Meters	4		
43	Mutton Cloth	Rolls	2		
44	Black Plastic Sheet	Roll	1		
45	Roller brushes with trays	No	5		
46	6" Paint Brush	No	3		
47	4" Paint Brush	No	3		
48	2" Paint Brush	No	4		
49	Scraper	No.	2		
50	Dusting Brushes	No.	3		
51	Flushing valve	No	2		
52	Flexible pan connector	No	8		
53	HDPE pipe 25mm	Meters	50		
54	HDPE female adaptors 25mm	No	4		
55	HDPE TEE 25mm	No	2		
56	GI nipple ¾	No	5		
57	PPR male bend ¾	No	5		
58	HDPE coupling	No	2		
59	Wc pan set {semi closed coupled }	No	7		
60	Inspection bend 110mm	No	5		
61	Basin fixing bolts	Pairs	5		
62	Flexible connectors ½	No	8		
63	Rubber trap 40mm	No	4		
64	Silicon sealant (Clear/white)	No	4		
65	PPR socket ¾ by ½	No	15		
66	Thread tape giant	No	30		
67	PPR ballcock ¾	No	4		
68	Chasing comb	No	12		



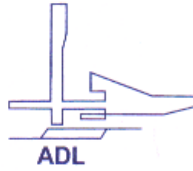
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69	Automatic air vent 110mm	No	2		
70	Pvc Inspection bend 50mm	No	5		
71	Chucky drilling bit 8mm	No	2		
72	Chunky drilling bit 16mm	No	2		
73	2.5mm 3 core flexible cable	Rolls	3		
74	1.5mm 3 core flexible cable	Rolls	1		
75	1.5mm single core cable red	Rolls	1		
76	1.5mm single core cable black	Rolls	1		
77	4 ft led tube	No	8		
78	4 ft fitting	No	8		
79	Double socket outlet	No	5		
80	3x6 pvc boxes	No	5		
81	3x3 pvc boxes	No	6		
82	Round box	No	5		
83	1 gang one way switch	No	2		
84	Self-tapping screws	pkts	3		
85	Insulation tape -big	No	5		
86	100w led flood light {havells}	No	5		
87	Cable clips 8mm	pkts	5		
88	Cable tie	pkts	2		
89	Cable clip 10mm	pkts	2		
89	Daylight switch 15A	No	1		
1	Fascia board 1"x8"	No	10		
2	2x4" planks	No	14		
3	2x3" planks	No	6		
4	Flush doors	No	12		
5	Mortice locks	No	7		
6	Indicator locks	No	8		
8	Ceiling boards (General)	No	15		
9	1 ¼ wood screws	Boxes	2		
10	Galvanized wire	Rolls	2		
1	Fascia board 1"x8"	No	10		
			Total		

The following attachments are appended to clarify the Description of Goods:

[List any attachments providing additional specification of the goods required]

Authorised By:



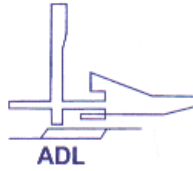
Procurement Number: **ADL/RFQ/G/2025/07**

Signature: _____ Name: _____

Position: _____ Date: _____
(DD/MM/YY)

Authorised for and on behalf of:

Company: _____



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SECTION D: DETAILED SPECIFICATIONS (IF APPLICABLE)

Item No	Detailed specification	Indicate Compliant / Non-Compliant (Comply or Do not Comply)
1	All goods must be factory New	
2	All goods must be of best quality	

Authorised By:

Signature:		Name:	
Position:		Date:	
Authorised for and on behalf of:			(DD/MM/YY)
Company:			
Official Stamp:			